



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

**YMCA of Greater Boston (ILC)
International Learning Center
100 Franklin Street, Lower Level
(Map: 201 Devonshire Street)
Boston, MA 02110
www.ymcaboston.org/ilc**

Work with a friendly committed group of professionals.
Teach adult English language learners who want to meet their linguistic and career goals.

Overview of position:

- Adult English Language ESOL Teacher (Beginner, Intermediate, and Advanced levels)
- Morning classes: 8:30-9:45, 10:00-12:30 Monday-Friday (0.5 paid hour of prep per class)
- Evening classes: 6-9pm Monday - Thursday evenings (1 paid hour of prep per class)
- Classes run for 4 week sessions
- Classes located at our downtown location: 201 Devonshire Street, Boston, MA
- Teach all skills: pronunciation, reading, writing, speaking, listening, and grammar
- \$20-22/hour

Description of Positions:

- Create lesson plans and teach ESOL to adult students of diverse linguistic, cultural, religious, socio-economic and educational backgrounds
- Survey and incorporate adult learner goals into coursework for a student-centered, goal-oriented participatory ESOL class
- Outline teacher and program expectations to the students. Provide syllabus to students.
- Prepare and deliver engaging, learner-centered lessons
- Communicate classroom/student issues to the Assistant Director or Director in a timely manner
- Keep attendance records and any other required paperwork
- Attend regular staff meetings and professional development sessions
- Document lessons and activities
- Assess students regularly. Create and administer weekly quizzes aligned to the curriculum.

Qualities Needed for Position (please address in cover letter):

- BA or Master's degree in ESOL, Education or related field
- At least 1 year ESOL teaching experience, teaching adults preferred
- Strong communication and interpersonal skills
- Able to work independently and as part of a team
- Computer proficiency (i.e. Microsoft Office, the internet including ESL websites)
- Bilingual a plus

To Apply:

Email resume and cover letter to Brendon Albertson at balbertson@ymcaboston.org to apply.
No phone calls please.