



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

**YMCA of Greater Boston (ILC)  
International Learning Center  
100 Franklin Street, Lower Level  
(Map: 201 Devonshire Street)  
Boston, MA 02110  
www.ymcaboston.org/ilc**

Work with a friendly committed group of professionals.  
Teach adult English language learners who want to meet their linguistic and career goals.

Overview of position:

- Adult Beginner English Language ESOL
- 6-9pm Monday, Tuesday, Wednesday, & Thursday evenings (4 nights per week)
- Classes run for 4 week sessions
- Classes located at our downtown location: 201 Devonshire Street, Boston, MA
- Teach all skills: pronunciation, reading, writing, speaking, listening, and grammar
- \$20-22/hour, with 1 paid hour of preparation per class = 4 hours of prep per week

Description of Positions:

- Create lesson plans and teach ESOL to adult students of diverse linguistic, cultural, religious, socio-economic and educational backgrounds
- Survey and incorporate adult learner goals into coursework for a student-centered, goal-oriented participatory ESOL class
- Outline teacher and program expectations to the students. Provide syllabus to students.
- Prepare and deliver engaging, learner-centered lessons
- Communicate classroom/student issues to the Assistant Director or Director in a timely manner
- Keep attendance records and any other required paperwork
- Attend regular staff meetings and professional development sessions
- Document lessons and activities
- Assess students regularly. Create and administer weekly quizzes aligned to the curriculum.

Qualities Needed for Position (please address in cover letter):

- BA or Master's degree in ESOL, Education or related field
- At least 1 year ESOL teaching experience, teaching adults preferred
- Strong communication and interpersonal skills
- Able to work independently and as part of a team
- Computer proficiency (i.e. Microsoft Office, the internet including ESL websites)
- Bilingual a plus

To Apply:

Email resume and cover letter to Brendon Albertson at [balbertson@ymcaboston.org](mailto:balbertson@ymcaboston.org) to apply.  
No phone calls please.