

June 6, 2018

**Webster Public Schools
Webster, MA 01570**

**** NOTICE ****

**ADULT BASIC EDUCATION
College and Career Readiness/Adult Basic Skills Teachers**

The Webster Adult Basic Education Linkages program is currently seeking resumes for three (3) part-time evening HiSET/GED Preparation/Basic Skills teachers.

Basic Information

- Classes are held on Monday-Wednesday evenings in Southbridge 5:00-8:30 p.m. from August through June (33 weeks total)
- Salary: \$28/hr.
- Teachers receive teaching time and prep time each week
- Two Program Development meetings scheduled periodically throughout the year
- Three weeks Pre/Post Week staff meetings

Essential Functions

- Establishes student success as a primary teaching goal and provides opportunities for all students to experience success
- Prepares and delivers engaging, student-centered competency-based lessons including scaffolding, differentiated instruction, gradual release of responsibility and checking for information
- Establishes and maintains a learning climate that promotes the orderly behavior of all students while maintaining the dignity and positive self-concept of each student
- Follows program designed curriculum and curricular philosophy
- Builds good interpersonal relationships and establishes positive rapport with students and colleagues
- Promotes academic achievement for all students
- Communicates classroom/student issues to program director and/or advisor regularly
- Document lesson plans weekly in program provided format
- Keeps daily attendance records
- Seeks out and participates in (12) twelve relevant Professional Development hours/year

Applicant Qualifications:

- Bachelor's degree or higher in specific content area, Education or a related field required
- 3-5 years Adult Basic Education teaching experience preferred
- Experience with learner-centered, collaborative teaching
- Sensitive to socio-economic and ethnic issues
- Computer/technology proficiency (Google Suite, document cameras, mobile apps)
- Strong communication, interpersonal, and classroom management skills
- Familiarity with DESE ESOL Frameworks

Interested applicants may send a resume to Leslie Baker at:

Webster Adult Basic Education Linkages
52 Lake Parkway
Webster, MA 01570

by Friday, June 21, 2018.

For additional information, please call 508-949-8282 weekdays.