

**YMCA of Greater Boston (ILC)
International Learning Center
100 Franklin Street, Lower Level
(Map: 201 Devonshire Street)
Boston, MA 02110
www.ymcaboston.org/ilc**

Chinese (Mandarin) Language Teacher

- Thursdays
- 6:30-7:30pm
- At our downtown location
- Beginner through Intermediate
- Teach: Language skills needed for traveling to and doing business in China
- Class starts: March 8, 2018
- Rate: \$20-22/hour
- 1.5 hours of teaching time per week
- Class availability based on student enrollment

Description of Positions:

- Create lesson plans and teach Mandarin Chinese to adult students
- Understand and incorporate student goals into class for a student-centered, goal-oriented participatory language class
- Outline teacher and program expectations to the students. Provide a syllabus to students.
- Prepare and deliver engaging, learner-centered lessons that focus on communication.
- Communicate classroom/student issues to the Assistant Director or Director in a timely manner
- Keep attendance records and any other required paperwork
- Attend regular staff meetings and professional development sessions
- Document lessons and activities
- Assess students regularly. Create and administer weekly quizzes aligned to the curriculum.

Qualities Needed for Position (please address in cover letter):

- BA or Master's degree in Education, ESL, ESOL, TESOL, or related field
- At least 1 year teaching experience
- Strong communication and interpersonal skills
- Able to work independently and as part of a team
- Computer proficiency (i.e. Microsoft Office, the internet)
- Bilingual: Chinese (Mandarin)/English required

To Apply:

Send cover letter and resume to Brendon Albertson at balbertson@ymcaboston.org
No phone calls please.