

Elements to include in a Career Ladder workshop for ABE

SABES Workforce Development Coordinators

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In a workshop for ABE directors and program directors:

- 1) Examples of current (and past) career ladder partnerships and what they have accomplished.
- 2) What are the steps in building a career ladder partnership with employers and job training providers?
- 3) How career ladders can benefit ABE students; what students and the program have to gain by becoming involved in career ladders or a career ladder program.
- 4) What are potential funding sources for a career ladders program or partnership? How do you build your program step by step? What are the typical steps?
- 5) How to get ABE programs at the table to provide guidance about sound educational program design; how to make sure the ABE program is not an after-thought for the employer, WIB or job training organization(s) in the partnership; the role of the ABE program in the partnership.
- 6) How to form and build a relationship with employer(s) in your area, and interest them in career ladders and in investing in a collaboration with an ABE program/training program.

For ABE teachers:

- 1) How to contextualize an ESOL or ABE curriculum to incorporate career ladders elements.
- 2) How to help students find out career opportunities in a particular workplace, occupation or employment sector.
- 3) An understanding of the skill and education requirements of particular careers or occupations.
- 4) Activities to promote career awareness and possibilities for advancement.
- 5) How to develop a curriculum where students “map out” the career ladder opportunities in their workplace, or in their individual career plan for themselves.