



HAMPDEN COUNTY SHERIFF'S DEPARTMENT
TEACHER VII: Digital Literacy/ASE Instructor
(GRANT FUNDED)



Job Description:

HCSHD is seeking a highly motivated full time (40 hours/week) Digital Literacy Teacher /Adult Secondary Education Instructor (Teacher VII) to work with inmate students at the Main Institution in Ludlow, MA. The Teacher VII is responsible for providing individual and group instruction in English Language Arts to students enrolled in the Adult Secondary Education program at the Main Institution in Ludlow, MA. The instructor will integrate technology and use computer based programs to enhance student learning. The Teacher VII will also teach digital literacy classes (intermediate and/or advanced level) at both the Main Institution and the Women's Correctional Center in Chicopee. The Teacher VII will be responsible for curriculum development that is aligned to the College and Career Readiness Standards for Adult Education.

Qualifications:

Bachelor's Degree in education or a related field with two (2) or more years' experience as a classroom instructor in an adult education or correctional education program required. Bilingual skills are desirable (English/Spanish). Must possess a primary, secondary or ABE teacher license from the Commonwealth of Massachusetts or be working toward such certification. Familiarity with the College and Career Readiness Standards for Adult Education preferred. Expert knowledge of the Microsoft Suite of Applications required. Experience teaching digital literacy and/or using computer based programs to assist with Adult Secondary Education instruction preferred.

Salary: \$60,121.76 Annually

**Work Schedule: Monday – Friday: Monday/Wednesday/Friday 8:00am-4:00 pm;
Tuesday/Thursday 9:00am-5:00 pm**

Work Locations: Hampden County Correctional Center, Ludlow, MA and the Western Massachusetts Regional Women's Correctional Center in Chicopee, MA. Days and times at each facility TBD

**Send detailed resume and cover letter by January 27, 2023 to:
Employment Manager, Gregory Pytka at recruiting@sdh.state.ma.us**

**Or mail to: Hampden County Sheriff's Department
Human Resources Office
627 Randall Rd.
Ludlow, MA 01056-1079**

Applicant subject to background investigation, drug screening and medical clearance.

The Hampden County Sheriff's Department proudly supports equal opportunity for all people, regardless of race, color, religion, gender, age, national origin, and any other category protected by law.