



**Position Opening - Greenfield Site
Adult Basic Education Instructor
Posted February 8, 2024**

The Literacy Project is seeking an Instructor for our Adult Basic Education (ABE) and High School Equivalency classes. The position is based in the Greenfield, MA site, 30 hours/week, \$28/hour, plus benefits.

The Instructor is responsible for planning and teaching basic skills and high school equivalency classes for adults (and young adults who are no longer enrolled in high school) for 12 hours/week. The Instructor teaches reading, writing, science, social studies, and digital literacy to adult students at the intermediate level (equivalent to 4-8th grades) and math at the high school equivalency level (equivalent to grades 9-10). The Instructor uses evidence-based instructional methods, incorporates strategies from the science of reading, and builds the curriculum around students' interests and goals, varying the content to maximize student engagement.

The Instructor participates in all mandatory agency meetings and trainings, including monthly all-staff meetings, weekly case management and planning meetings, and on-going professional development opportunities.

This year, the Instructor's schedule includes teaching one evening per week (Tuesday) as well as Tuesday, Wednesday and Thursday mornings. The Instructor also participates in periodic staff meetings and trainings on Monday afternoons.

A minimum of a Bachelor's Degree is required. Desired qualifications include demonstrated knowledge and experience teaching ABE-level curriculum to under-educated adults and youth, and newcomer and immigrant populations, using a student-centered approach. Experience with lesson planning and curriculum development, evidence-based reading instruction, the science of reading, learning differences and disabilities, and computer literacy is strongly desired. Successful applicants will have exceptional interpersonal and communication skills, a strong commitment to the agency's mission, a love of learning, and enthusiasm for working in a collaborative team environment. A successful background screening/CORI is required for this position.

The Literacy Project is an EOE/ADA employer. We welcome candidates with a wide diversity of backgrounds and experiences.

If interested in this position, please submit a resume and cover letter to the Executive Director Colleen Kucinski at jobs@literacyproject.org. Applications will be considered until the position is filled.