

Job Title

ESL Lead Instructor / Supervisor

Salary: \$45,500 - \$63,700 (Full-time)

Hourly rate: \$25-\$35

Job Type: Full-time or Part -time, In-person

Essential Duties and Responsibilities

Teaching & Supervision

- Recruit and teach English as a Second Language (ESL) adult learners in general ESL and Workplace ESL programs.
- Maintain accurate records and prepare required reports.
- Program Lead Supervision administrative duties.
- Coordinate with the CEO and Student Case Manager.

Additional Responsibilities

- Attend required meetings, training sessions, and professional development opportunities as assigned by the CEO.
- Perform other duties as assigned by the CEO.

Qualifications

Education

- Bachelor's degree required.
- Master's degree in TESOL, Applied Linguistics, Education, Curriculum and Instruction, Educational Leadership, or a related field preferred.

Experience

- Minimum of 3 years of successful ESL teaching experience.
- Experience working with culturally and linguistically diverse populations.
- Demonstrated competence in second language acquisition theory, instructional technology, and student record keeping.

