SABES Program Support PD Center:
Program Management and Educational Leadership
Planning for Continuous Improvement PD

Questions?
For more information, please contact Program Support PD Center Co-Director Luanne Teller at Luanne_Teller@worlded.org.

Planning for Continuous Improvement (PCI): Overview
The PCI PD is designed to help program directors convene and lead an inclusive planning team to effectively implement an ongoing, cyclical continuous improvement process informed by data that strengthens instruction, learning, and student outcomes. Please see page 2 for details.

Location and Session Information
Sessions 1-3 will be facilitated, online webinars. We have worked hard to streamline the content without sacrificing the key, core concepts. We will provide breaks and opportunities for small group discussions throughout the sessions to make our time together online more manageable.

A final PCI Summit networking session in November, 2022 will be held at a time and location as agreed upon by participating programs. We are very hopeful that we will be able to hold this final session in person!

A total of up to 20 PD hours will be awarded to programs that complete the series:
- 14 PD hours in FY22: 11 hours online PD (synchronous sessions via Zoom); 1 hour of coaching and 1 hour of peer feedback
- 6 PD hours in FY23: 4 hours PD (online or in person, TBD), 1 hour of coaching and 1 hour of peer feedback (Additional coaching is available upon request and as needed)

Audience
PCI is designed for both novice and experienced program directors and members of their teams who wish to engage in an inclusive continuous improvement planning process that accelerates students' learning and outcomes.

Important Details
1. The PCI PD series is designed to be of adequate intensity and duration to promote meaningful program change. (See the descriptions of each module on page 2.) Note that coaching is available in between sessions to support you and your teams in implementing your process and plan. Programs that register are expected to attend all sessions and complete this series in its entirety.
2. You will only register once via the calendar for the first session, which will automatically register you for all other PCI sessions.
3. Due to the nature of the individualized coaching and support that will be provided, this PD event is limited to a maximum of 8 programs.
4. Please contact Luanne_Teller@worlded.org if you have any questions and to submit your letter of interest (see page 3 for template).

PCI Session Dates and Descriptions

PCI Session 1: Preparing to Plan
March 1: 9:30 a.m. – 1:00 p.m. (including break)
In this session, you will be introduced to the continuous improvement planning cycle and the theory of change. You will work with tools and develop a plan for convening an inclusive team that will effectively support your process and goals based on your individual program context.

PCI Session 2: Leading with Data for Continuous Improvement
March 29: 9:30 a.m. – 1:00 p.m. (including break)
You will learn how to support your program team in evaluating the strengths and limitations of multiple qualitative and quantitative data sources in order to select appropriate resources that are relevant to your individual program improvement needs and goals. You will be introduced to methods that effective leaders use to find, analyze, and share data with various audiences to inform continuous improvement efforts.

PCI Session 3: Developing a Continuous Improvement Plan
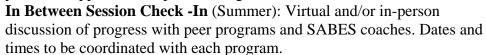**April 26: 9:30 a.m. – 1:30 p.m. (including break for lunch)**
You will learn a process for developing and prioritizing goals, objectives, action plans, and indicators of success as the basis of a continuous improvement plan that is designed to promote meaningful change and that strengthens instruction, learning, and student outcomes.

In-Program Work
Finalizing the Continuous Improvement Plan (April-June):
In your program, with support from peer partners and SABES coaches, you will apply planning processes in an inclusive and effective process leading to adoption of a plan, and develop and align a staff development plan that supports the improvement goals.
In Between Session Check -In (Summer): Virtual and/or in-person discussion of progress with peer programs and SABES coaches. Dates and times to be coordinated with each program.
Implementing the Continuous Improvement Plan (July-November):
In your program, begin implementation of the plan, monitor and evaluate progress, check in with peer partners and facilitators, revise as needed, and evaluate progress.

(FY23) PCI Summit: Reflecting on the Planning Process and Plan
November, 2022: Date and time TBD with participating programs
Program improvement teams will share their plans, progress, challenges, and accomplishments. You will guide your program team in evaluating your improvement process results and revising your improvement plan as part of an ongoing, cyclical, iterative process of continuous improvement planning.