

**Part-time Math Instructor Opening at Blue Hills Adult Education (BHAE)**

**322 Sprague Street, Dedham 02026**

**POSITION:** Part-Time – Adult Basic Education Math Instructor

**RESPONSIBILITIES**: Must have a strong working knowledge of subject matter and the ability to impart this information to adult students. Applicants must understand how adult students learn and have the ability to plan, design, and effectively teach in a manner that is in alignment with the units and unit instructional plans of the Curriculum for Adults Learning Math (CALM).

**Responsibilities include:**

* Write and submit weekly lessons plans based on the unit instructional plans using the BHAE Lesson Plan template
* Use a variety of formal and informal methods of assessments to measure adult student learning, inform differentiated instruction, and provide guidance for future instruction
* Use instructional practices that reflect high expectations, engage all adult students, and reflect the diversity of the adult students
* Engage in professional development, program-based or outside, to gain expertise or experience which align with BHAE continuous improvement action plan
* Attend monthly staff meetings
* Become familiar with College and Career Readiness Standards for Adult Education (CCRSAE), and the Curriculum for Adults Learning Math (CALM)

**Position Summary:**

* Classes held at Capen School in Dedham
* Tuesdays and Thursdays 6:30 - 9:30 pm
* Begins September 1, 2021, and ends June 9, 2022
* 9 hours per week - (6 hours teaching; 3 hours prep)
* Paid professional development (10 hours)
* Current Hourly Rate: $31.36

**Qualifications:**

* Bachelor’s degree
* ABE licensure preferred
* Experience in teaching adults preferred
* Experience with educational technology and Google Suite, with the ability to integrate these tools into the classroom.

**Reports to Program Director**

Please apply to Susan Haberstroh, [shaberstroh@bluehills.org](mailto:shaberstroh@bluehills.org) via SchoolSpring.

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