

# Literacy Specialist (ESOL) - Springfield Adult Learning Center

 <http://agency.governmentjobs.com/holyokeedu/jobID=3492680&sharedWindow=>

    **APPLY**

<b>Salary</b> ⓘ	\$30.03 Hourly	<b>Location</b> ⓘ	Holyoke, MA
<b>Job Type</b>	Part-time, Non-Benefited	<b>Division</b>	Business & Community Services
<b>Job Number</b>	NB-22-169		
<b>Closing</b>	4/13/2022 11:59 PM Eastern		

<u>DESCRIPTION</u>	<u>QUESTIONS</u>
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Provide student-centered ESOL instruction for Springfield Level 3 class. Classes held in-person at Springfield Technical Community College (Mondays & Thursdays 9:30am-12:30pm) and online using Zoom (Tuesdays 9:30-11:30am) and Google Classroom.

This is a long-term substitute position running from April through early June 2.

1. Provides high quality, communicative ESOL instruction related to skill development and college/career readiness. The program seeks to guide learners in identifying career goals and developing ESOL and work readiness skills in relation to that goal, leading to employment or placement in a job training or educational program.
2. Integrates technology into instruction.
3. Works closely with Director, Career Advisor, and other teachers and staff to provide comprehensive instruction and support.
4. Works closely with intake/assessment coordinator to develop and maintain student assessment schedule in order to meet program goals and fulfill funding requirements.
5. Participates in program planning, curriculum development, and professional development.

### Qualifications

#### REQUIRED:

Bachelors degree and at least one year experience in Adult Basic Education, ESOL and/or Workforce Development; strong written and interpersonal communication and technology skills; commitment to professional and program development; commitment to learner-centered teaching; ability to work effectively and flexibly with a diverse faculty, staff, and student body.

**EQUIVALENCY STATEMENT:** Applicants who do not meet the qualifications as stated above are encouraged to put in writing precisely how their background and experience have prepared them for

the responsibilities of this position.

**PREFERRED:**

TESOL Certification or Masters in Applied Linguistics/ESL; trained on TABE-E writing and/or BEST+ Speaking/Listening Assessments; proficiency in Spanish, Arabic, Polish, Russian, or other language other than English; familiarity with DESE-funded Adult Education system (including MA ELPS or CCRSAE); ability to integrate math (operations, fractions, decimals, percentages, ratios, proportion) into ESOL instruction in relation to career goals; prior experience with career-focused ESOL instruction. Evidence of effective, outcomes-based and/or contextualized instruction.

**Part-time, non-benefited MCCC unit position at Springfield Adult Learning Center**

**Hourly Rate: \$30.03**

**Hours:** 16 hours/week

**Funding Source:** Grant-funded

**\*\*Please Note:** Candidates for employment should be aware that all Holyoke Community College students, faculty, and staff must be fully vaccinated by the start of your employment. Accordingly, initial employment is dependent upon receipt and verification of full vaccination status records; details of how to fulfill vaccine record verification requirements will be provided during the hire and onboarding process.

- **All candidates must have legal authorization to work in the United States. HCC is not sponsoring H1B Visa.**
- **Pre-Employment Background check, including Criminal History will be conducted for all positions.**

*Holyoke Community College is committed to excellence and opportunity through diversity in education and employment. Holyoke Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, creed, religion, color, gender, sexual orientation, age, disability, genetic information, maternity leave, and national origin, in its education programs or employment.*

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**Agency**

Holyoke Community College

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**Website**

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