

YMCA of Greater Boston's International Learning Center - Woburn  
523 Main Street  
Woburn, MA 01801

**Branch:** Education and Training

**Position Title:** Remote ESOL Instructor DESE Level 1 (Beginner level), YMCA International Learning Center (ILC) Woburn

**Position Type:** 15 hours/week

**ESOL Instructor position: DESE Level 1 (Beginner)**

5:45-8:45pm, Mondays, Tuesdays, and Wednesdays March 2022-June 2022

15 hours of paid teacher time per week: 9 hours teaching, 6 hours lesson planning and prep

Teaching remotely/hybrid using Zoom and Google Classroom

Paid bi-monthly staff meetings

Paid professional development

Come and make a difference in people's lives! The YMCA ILC Woburn has been helping immigrants learn English and improve their lives for over 23 years and need a dynamic evening teacher to support new immigrants to this country. Our Department of Elementary and Secondary Education (DESE) funded program is a highly rated adult ESOL program which offers both morning and evening English classes to a diverse group of adult English language learners.

Description of Position:

- Teach ESOL to adults of diverse linguistic, cultural, religious, socio-economic and educational backgrounds
- Survey and incorporate adult learner goals into coursework for a student-centered, goal oriented participatory ESOL class
- Prepare and deliver engaging, learner-centered lessons which integrate academic and employment skills utilizing the Massachusetts English Language Proficiency Standards (ELPS)
- Develop lessons aligned with YMCA ILC's curriculum. Document lesson plans in provided format.
- Collaborate with Career Advisor to ensure that all students are progressing with their education and career goals
- Outline teacher and program expectations to students clearly
- Conduct formative and summative assessments at regularly scheduled intervals to evaluate progress
- Work collaboratively with staff on curriculum review, common planning and program improvement
- Communicate classroom/student issues to Program Director in a timely manner

Description of Administration:

- Keep accurate and timely attendance records
- Attending regular staff meetings
- Turn in weekly lesson plans
- Assist with intake, evaluations and assessments

Requirements:

- Bachelor's Degree required; Education background preferred
- TESOL, TEFL, TESL certificate preferred
- Eligible to live and work in the US
- Sensitive to socio-economic and ethnic minority issues
- Strong communication skills, inter-personal skills, and classroom management skills
- Able to participate in paid Professional Development
- Able to work independently and as part of a team
- Proficient in Microsoft Office Suite, Google Suite, and Zoom
- Comfortable learning and using web-based file storage i.e., Google Docs, SharePoint, etc.
- Eager to contribute to a collaborative working environment
- Bilingual a plus

Please apply online at [Careers - YMCA of Greater Boston \(ymcaboston.org\)](https://www.ymcaboston.org/careers)