

Student Instructions:

- 1. Login to the website: https://plus.aztecsoftware.com

 2. Enter USERNAME:

 ** Case sensitive **

 3. Enter PASSWORD:

 ** Case sensitive **

 4. Click Login.
 - 1. Click on View Classrooms.



2. Click on the class you would like to start.



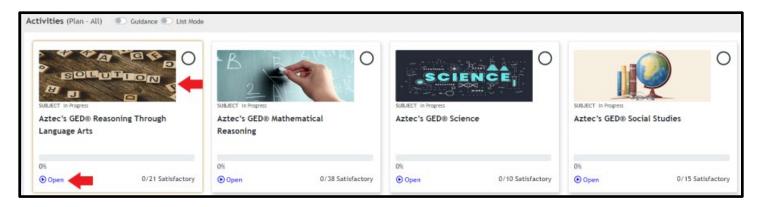
3. Click Learning Plan.



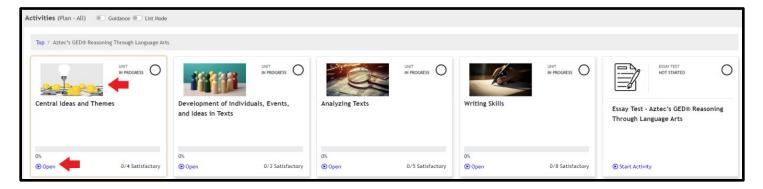


Units.

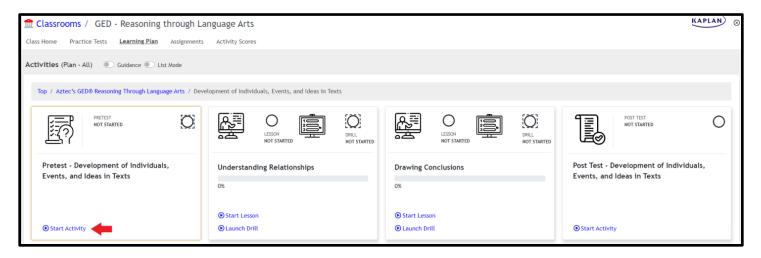
4. Click on the Subject to open the



5. Click on the first Unit to the left, then you can view Pretest, Lessons, Drills, and Post Test.



6. Start with taking the Pretest to see what you know.



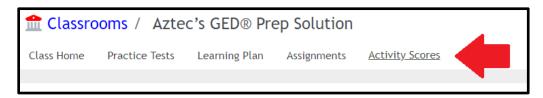
- 7. Complete the Pretest, then based on your results, complete each **Lesson** and associating **Drill**.
- 8. Once the Lessons and Drills are completed, complete a **Post Test**.

If the student did not do well on a lesson topic within the test, the Learning System may require the student to review that Lesson again.

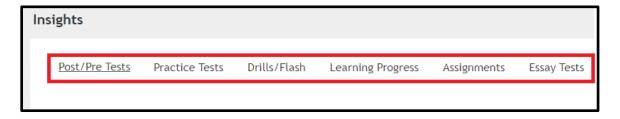


To view Activity Scores:

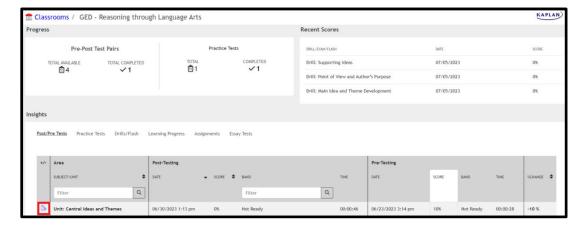
1. Click on **Activity Scores** tab:



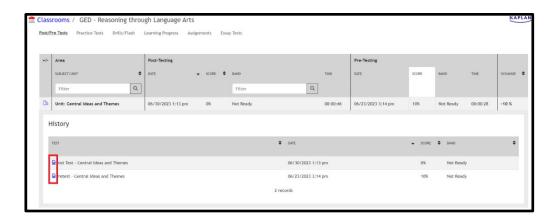
2. Click on the desired activity under **Insights** to view completed scores:



3. You can view all associated scores for a particular Unit. Click on the 🛅 to expand the view:

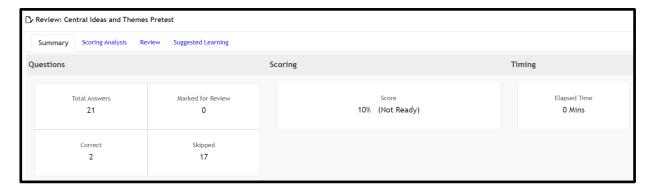


4. You can also view any exams for clicking the "Review Exam" button as shown below:





5. Review your exam **Scoring Summary** to see how you did:



6. Review your **Scoring Analysis** to see your areas of weakness and strength. Click on the **## button** to see the questions that correlate to that specific learning strand in the Review tab.



7. Use the **Review** tab to go over each item to see what questions you got correct or incorrect.



8. Review the Suggested Learning tab to find out which lessons in Aztec you should focus on next.





Below is a detailed description of each of the items the student will encounter throughout the Learning Plan:

Practice Tests (may not be applicable in some series):



- Can be taken at ANY time during a student's learning (although we recommend after a student has gone through their entire coursework).
- Can be taken MULTIPLE times. We have various versions of each Practice Test available.
- Include a readiness gauge that help determine the students' readiness to take the official HSE test.

Pretests:



- Used to assess/diagnose the students' understanding of lessons.
- Will diagnose the student and provide information about skill areas needed for improvement.
- A student can only take a pretest one time.

Lessons:



- Used to remediate the students' skills.
- Each lesson will provide the learner with clear objectives for targeted focus instruction.
- Students can always go back to a lesson for review.

Drills:



- Used to reinforce the students' skills.
- Each drill has a pool of questions to strengthen the students' skills with practice.
- As the student goes through each question, the system provides the student with instant results each time after the student answer a question.

Post Tests:



- Will confirm the knowledge gained in learning lessons.
- Students can retake a post test if they were not satisfied with their score.

Student Icon Key:

- Activity has been completed, passed, or waived (will always be accompanied by a label to clarify).
- Activity has been completed but not passed.
- Activity has not been started.
- Activity is in progress.